



# University of Bath Students' Union Academic Representation

This opportunity profile is designed to give you an idea of what your voluntary role work will involve as an Academic Representative. It highlights the commitments, skills and benefits you can expect from taking up that role.

**Role:** Academic Representative

**Department:** Academic Representation (within the Students' Union)

**Duties and Responsibilities:**

- \*Gather and represent students' opinions about their programme of study.
- \* Complete on-line Moodle training course and attend other training as appropriate.
- \* Attend Staff Student Liaison Committees and feedback opinions/outcomes to students.
- \* Attend Academic Council.
- \* Attend Academic Reps Conference (training and development event organised by the Students' Union).
- \* Liaise with SU Education Officer and Faculty/School Reps.
- \*Formally report back to peers using Academic Rep feedback form.
- \*Assist Faculty Reps with campaign work and raise student awareness of campaigns.

**Time Commitment:**

- \*Academic Reps Conference.
- \*At least two SSLC meetings per semester each 1-2 hour in duration.
- \*Taught or Research Academic Council every 3 weeks, lasting 1 hour.
- \*In addition time should be allowed for to gather the views of students, participating in campaign activities, reading papers and liaising with SU Education Officer and Faculty/School Reps.

**Venue:**

Advice and Representation Centre (Level 3, The Student Centre).

**Supported by:**

Students' Union Education Officer, Engagement and Representation Manager, Engagement and Quality Co-ordinator, Postgraduate Co-ordinator and Academic Representation Co-ordinator.

**Opportunity:**

- \*To represent your peers on your programme and initiate change.
- \*To engage with your department, Faculty/School and University to improve the quality of teaching and learning for students.

**Benefits:**

- \* Gain insight into University policy, structures and governance.
- \* Influence decisions made about your course.
- \* Boost employability by improving key skills.
- \* Lunch at Academic Council and free hoodie.

**Training and support:**

Online Academic Representative training via Moodle, Academic Reps Conference and ongoing support from Department and the Students' Union.

**Skills Gained:** Participating in this opportunity will enable you to develop and practice the following skills (marked )

Written Communication	<input type="checkbox"/>	Teamwork	<input type="checkbox"/>	Financial Management	
Verbal Communication	<input type="checkbox"/>	Time Management	<input type="checkbox"/>	I.T.	<input type="checkbox"/>
Delegation		People Management	<input type="checkbox"/>	Organisation/ Planning	<input type="checkbox"/>
Decision Making	<input type="checkbox"/>	Negotiation	<input type="checkbox"/>	Marketing	
<b>Others (as specified below):</b> Meeting skills, paper management, structural knowledge					

**For further info contact:**

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**Website:**

<https://www.bathstudent.com/education/academicrep/>