

University of Bath Students' Union – LGBT+ Campaigns Officer



Duties and Responsibilities

- Responsible for keeping track of both national and local campaigns
- Encouraging members involvement in campaigns.
- Designing and organising campaign material.
- Communicate with members of the Committee re campaigns
- Ensure that the SU is aware of all campaigns
- Attend LGBT+ Committee meetings.

Time commitment
 First Semester- 2 hours per week
 Second semester- 2hours per week

Accountable to
 LGBT+ Committee
 SU Community Officer, Advice & Community Manager, Advice & Support Co-ordinator

Venue
 Advice & Representation Centre
 Potential meeting venues

Supported by
 SU Community Officer, Advice and Community Manager, Advice & Support Co-ordinator

Opportunity

- Develop communication skills
- Develop time management and event management skills.
- Planning skills.

Benefits
 Skills gained; CV enhancement; support from SU Community Officer and other key staff and officers; contribution towards Bath Award

Useful previous experience
 Leadership, Management, Volunteering

Training and support
 Training offered management and communication

Skills gained: Participating in this opportunity will enable you to develop and practise the following skills (marked ✓)

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|-----------------------|---|-------------------|---|-----------------------|---|
| Written communication | ✓ | Teamwork | ✓ | Financial management | |
| Verbal communication | ✓ | Time management | ✓ | IT | ✓ |
| Delegation | | People management | ✓ | Organisation/planning | ✓ |
| Decision making | ✓ | Negotiation | ✓ | Marketing | ✓ |

Others (as specified below):
 Event Management

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| For further information, contact: sucommunity@bath.ac.uk or suadvice@bath.ac.uk | Website: http://www.bathstudent.com/advice/student-groups/lgbt/ |
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