

Senior Peer Mentor (SPM) Role Description 2013/14

This opportunity profile is designed to give you an idea of what your voluntary work will involve. It highlights the commitments, skills and benefits you can expect from taking up that role.

Role: Senior Peer Mentor

Department: Students' Union

Duties and Responsibilities:

In addition to peer mentor responsibilities:

- Help to organise mentor/mentee activities and socials
- To do at least one lecture shout out to new students about the peer mentor scheme
- Publicise the PM scheme
- Assist with the recruitment of the mentors for the next year
- Gather feedback from peer mentors about the PM scheme
- Assist with training the peer mentors for next year

Time Commitment:
One academic year, variable hours

Venue: Various

Responsible to: Peer Support Coordinator and Departmental Contact

Training and support:

1. Attend a two hour Peer Mentor training session
2. Attend a one hour Senior Peer Mentor training session

Support from the Peer Support Team, departmental contact and a network of SPMs

Senior Peer Mentors will be/have:

- A current student of the University of the Bath
- Friendly and approachable, with a genuine enthusiasm to support new students
- Good communication skills
- Responsive to the needs of others, and sensitive to a range of personalities and cultures
- Good knowledge of Department and University support services and procedures

Benefits:

- Gain skills to put on your CV
- Networking opportunity with other SPMs in other departments
- SPM hoodie

Opportunity:

To help to organise and publicise the peer mentoring (PM) scheme for students in order to:

- contribute to the success of the PM schemes
- to assist the Peer Support Co-ordinator and PM departmental Contact with the running of the PM scheme

Skills Gained: Participating in this opportunity will enable you to develop and practice the following skills (marked)

Teamwork	X	Delegation	X	Financial Management	
Verbal Communication	X	Negotiation		I.T.	X
Written Communication	X	People Management	X	Organisation/ Planning	X
Leadership	X	Time Management	X	Creativity	X
Commercial Awareness		Marketing	X	Initiative	X
Problem Solving	X	Decision Making	X	Public Speaking	X
		Active Listening	X	Confidentiality	X

For further info contact:
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BathStudent.com/peer-support/mentoring