

# AGENDA

Meeting: **Finance & Audit Committee**  
 Location: **Microsoft Teams**  
 Date & Time: **Thursday 8<sup>th</sup> September 2022 at 9am**

Item	Report	
<b>1. Apologies for absence</b>		
<b>2. Notice of Any Other Business</b>		
<b>3. Declaration of conflict of interest</b>		
<b>4. Minutes of the previous meeting and actions arising</b>		
Committee to:		
<ul style="list-style-type: none"> <li>• approve minutes;</li> <li>• note the actions arising from the previous meeting;</li> <li>• note any decisions made without a meeting by the committee.</li> </ul>		
<b>5. Finance &amp; Audit</b> ( <i>Helen McHenry- Head of Finance, Emily Burstow-Finance Manager</i> )	<b>R1</b>	
Committee to receive update on:		
<ul style="list-style-type: none"> <li>• SU financial position;</li> <li>• SU reserves;</li> <li>• audit recommendations;</li> </ul>		
<b>6. VAT on supply of staff</b> ( <i>Helen McHenry – Head of Finance</i> )	<b>R2</b>	
<b>7. Risk Register</b> ( <i>Beki Self – Senior Administrator (Governance)</i> )	<b>R3</b>	
<b>8. Commercial Ops Risk &amp; Mitigation</b> ( <i>Mike Dalton – Head of Commercial Venues &amp; Events</i> )		
Committee to receive verbal update		
<b>9. Business Case</b> ( <i>Mike Dalton – Head of Commercial Venues &amp; Events</i> )	<b>R4</b>	
<b>10. Any Other Business</b>		
<b>11. To note the date and time of future meetings</b>		
Thursday	24 <sup>th</sup> March 2022	9-11am
Friday	27 <sup>th</sup> January 2023	9-10am
Thursday	16 <sup>th</sup> March 2023	9-10.30am
Thursday	25 <sup>th</sup> May 2023	9-10.30am