

# Crew Job Description:

**Title:** Crew

**Hours:** Between 20 and 40 hours over 9 days not including training

**Start date:** Saturday 20th September 2014

**Training date:** TBC - During the week before Freshers (Week commencing Monday 15<sup>th</sup>)

The crew provide a key point of contact for all new students interacting with them on a daily basis, throughout Freshers' Week and beyond. They provide a vital link between the SU and the new students, encouraging involvement in all the weeks' activities.

## **Duties and Responsibilities**

- To support Freshers' Week Event Managers (FWEMs) and the Captains in the running of Freshers' Week
- To welcome, support and mentor the new students during Freshers' Week and the academic year
- To work within the Freshers' Week team to provide students starting in 2014 a comprehensive introduction to the University of Bath and the Students' Union
- To provide ongoing contact between the Students' Union and new students throughout the academic year
- To help with directing traffic, issuing and selling wristbands, evening events and any other activities during Freshers' Week
- To be the first point of contact for new students
- To visit kitchen groups on a daily basis
- To provide a friendly and fun yet safe environment for the new students, helping to make FW14 the best Freshers' Week so far!

## **Person Specification**

- Must be enthusiastic
- Must work well in a team
- Must be able to communicate well
- Must be dedicated to helping the new students settle into the University
- Should understand the diversity of the incoming students
- Should have a basic understanding of the Students' Union and the University

## **Benefits**

- Subsidised entry to evening events
- Freshers' Week 2014 t-shirt
- Integral part of Freshers' Week 2014
- Chance to develop skills that are desirable to potential employers
- A chance to meet a wide range of people
- Counts towards the Bath Award