

Meeting:	<b>Leadership Committee</b>											
Location:	<b>1 East Meeting Room 3.20</b>											
Date & Time:	<b>Wednesday 22<sup>nd</sup> May 2019 at 9pm</b>											
<b>Present:</b>												
Jack Kitchen	Education Officer (Chair)											
Andy Galloway	Sport Officer											
Eve Alcock	President											
Jiani Zhou	Postgraduate											
<b>In attendance:</b>												
Gregory Noakes	Governance & Executive Support Manager (Secretary)											
Andrew McLaughlin	Chief Executive											
Mandy Wilson-Garner	Deputy Chief Executive											
Item												
1.	<p><b>Presentation</b></p> <p>The planned presentation was deferred to the next meeting.</p> <p>The committee noted that there had been an error in the distribution of papers for this meeting and the reports had not been circulated with the agenda.</p> <p>These reports were shared with the committee at the meeting.</p>											
2.	<p><b>Apologies for absence</b></p> <table border="1"> <thead> <tr> <th>Name</th> <th>Reason</th> <th>Accepted</th> </tr> </thead> <tbody> <tr> <td>Kimberley Pickett-McAtackney</td> <td>Illness</td> <td>Yes</td> </tr> <tr> <td>Alisha Lobo</td> <td>Unknown</td> <td>Yes</td> </tr> </tbody> </table>			Name	Reason	Accepted	Kimberley Pickett-McAtackney	Illness	Yes	Alisha Lobo	Unknown	Yes
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Kimberley Pickett-McAtackney	Illness	Yes										
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3.	<p><b>Notice of any other business</b></p> <p>No items were identified for discussion under any other business.</p>											
4.	<p><b>Declaration of conflict of interest</b></p> <p>No committee members declared a conflict of interest in any item on the agenda.</p> <p>Committee members were reminded to declare any conflict of interest if it arose during the course of the meeting.</p>											
5.	<p><b>Minutes of previous meeting</b></p> <p>The minutes of the previous meetings were approved and signed by the Chair.</p>											
5.1.	<p><b>Matters arising from previous meeting</b></p> <p>The committee noted that there had been no matters arising from the previous meeting.</p>											
6.	<p><b>Decisions without a meeting</b></p> <p>The committee formerly noted that they had made the following decision without a meeting (see R2 of the committee reports):</p>											

	They had agreed to renew The SU Transport Fleet lease for a further three years.
7.	<p><b>Student Union Proposed Changes</b></p> <p>The Chief Executive went through their report (<i>See confidential R3 of the committee reports</i>) explaining the proposed changes to the Student Union staffing structure.</p> <p>The committee noted that the Bath Award scheme would continue for one more year and that it would be impossible to predict how many students would take up the scheme for its final year. They also noted that the student enterprise groups could have a transition arrangement, such as allowing two years to move across to a student constitution in line with other student groups.</p> <p>The committee noted that the closing of the information point would require alternative arrangements to be made for the post room. They discussed some initial suggestions but raised some concerns about disruption of any team that took this on.</p> <p>The committee discussed the fixed-term term-time only grade 4 Finance Assistant role and some concerns were expressed over whether there would be difficulty in recruiting to such a role.</p> <p>The committee noted the specific roles that had been ring fenced for specific existing staff, losing jobs as part of restructure, to apply for first.</p> <p>The Chief Executive explained that there would be a 30-day staff consultation beginning Monday 3<sup>rd</sup> June and ending Tuesday 2<sup>nd</sup> July 2019.</p> <p>The Deputy Chief Executive noted that these changes could affect staff morale across The SU, especially within the Virgil Building where the changes would be most significant.</p> <p>The committee discussed The SU rooms in the Virgil Building and agreed that whatever happened this space should be saved for student use.</p>
8.	<p><b>Elections Report</b></p> <p>The committee noted the elections report (<i>See R4 of the committee reports</i>).</p>
9.	<p><b>Events Report</b></p> <p>The committee noted that there had been no student organised events approved since their previous meeting in March.</p>
10.	<p><b>Any other business</b></p> <p>No items had been previously identified for discussion.</p>
<b>The meeting ended at 10.08pm.</b>	