

AGENDA

Meeting: **Finance & Audit Committee**
 Location: **Virgil Building Room 307**
 Date & Time: **Thursday 17th October 2019 at 9am**

Item	Appendix
1. Apologies for absence	
Committee to receive and approve any apologies received for absence.	
2. Election of Committee Chair	
Committee to elect a committee member as Chair.	
3. Notice of any other business	
Chair to notify the committee of any items raised in advance of this meeting for discussion under any other business.	
4. Declaration of conflict of interest	
Members are asked to declare any conflict of interest they may have in relation to any business to be discussed at the meeting.	
5. Minutes of the previous meeting	
Minutes to be approved and signed by the chair at the meeting.	R1
5.1. Matters arising from the previous minutes	
To receive a report on matters arising from the previous meeting.	R2
6. Annual Report and Audited Accounts	
Committee to discuss Annual Report and Audited Accounts with Auditors.	To follow
Committee to discuss audit recommendations with Auditors.	To follow
7. Management accounts	
Committee to review the management accounts.	R3
8. Revised Budget	R3
Committee to review the revised budget.	
9. Reserve statements	To follow
Committee to review the reserve statements.	
10. Audit recommendations	
Committee to review progress made to implement audit recommendations.	R4

AGENDA

11. **Any other business**

To discuss any items raised previously under notice of any other business.

12. **To confirm the date and time of future meetings**

Thursday 28th November 2019 at 9am

Monday 16th March 2020 at 9am

Thursday 21st May 2020 at 9am