



This opportunity profile is designed to give you an idea of what your voluntary work will involve. It highlights the commitments, skills and benefits you can expect from taking up that role.

Role: Welfare and Inclusivity Officer

Department: Sport

- Duties and Responsibilities:**
- Lead on campaigns related to welfare and inclusivity within the club.
 - Attend Welfare and Inclusivity Training provided by the SU.
 - Promote actively the role to members so that they are aware of how they can raise concerns or issues within the club.
 - Work with the Sport Exec Welfare and Inclusivity Officer and Sport Officer to ensure appropriate committee members attend training provided by the SU
 - Be a reporting point for students in their club who wish to report welfare related incidents and work with committee or teams to resolve or signpost to relevant support.
 - Ensure that where possible the club participates in the Inclusivity Award and co-ordinates this involvement.
 - Work with the recreational sport co-ordinator to promote the positive benefits of exercise on welfare.

Time Commitment:
2 hours a week

Venue: SA office, across campus

Responsible to: Club Chair and members

- Opportunity:**
- Gain key transferable skills
 - Work with clubs to improve welfare and inclusivity
 - Gain experience relevant to employers

- Benefits:**
- Gain leadership and team experience
 - Work with student led groups and University staff.
 - Enhance you CV
 - Gain skills to enhance personal development
 - Volunteer Recognition programme
 - Potential to gain certified training accreditation.

- Useful previous experience:**
- Working within a team
 - Knowledge and understanding of how the club and committees work
 - Experience of addressing welfare or inclusivity in a club setting

- Training and support:**
- In house training through Skills Training and SU Sport area
 - Support through all SU areas
 - Support and Information available from relevant National Governing Bodies
 - 1:1s with Sport Officer
 - External training provided where appropriate

Skills Gained: Participating in this opportunity will enable you to develop and practice the following skills (marked ✓)

Written Communication	✓	Teamwork	✓	Financial Management	
Verbal Communication	✓	Time Management	✓	I.T.	✓
Delegation	✓	People Management	✓	Organisation/ Planning	✓
Decision Making	✓	Negotiation	✓	Marketing	✓

Others (as specified below):

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