Meeting:	**Leadership Committee**
Location:	**1 East Meeting Room 3.20**
Date & Time:	**Wednesday 12th February 2020 at 9am**

Present:	
Alisha Lobo	Community Officer
Ruqia Osman	Education Officer
Jiani Zhou	Postgraduate Officer
Eve Alcock	President
Francesco Masala	Activities Officer *(Chair)*
Tom Sawko	Sport Officer *(Participated vie face time)*

In attendance:	
Gregory Noakes	Governance & Executive Support Manager *(Secretary)*
Andrew McLaughlin	Chief Executive *(Joined under Agenda item 5.1)*
Mandy Wilson-Garner	Deputy Chief Executive

Item	
1.	**Apologies for absence** All committee members were present.
2.	**Notice of any other business** The following item was identified for discussion under any other business: 1) Doctorial Students and Officer elections
3.	**Declaration of conflict of interest** The President and SU Activities Officer both declared that they had a conflict of interest in item 5 as they were each presenting a project for approval by the committee.
4.	**Minutes of previous Committee meeting** The minutes of the previous meeting were approved and signed by the Chair *(See R1 of the Committee reports).*
4.1.	**Matters arising from the previous Committee meeting** The Committee received a report on matters arising from the previous meeting *(see R1 of the Committee reports).*
4.2.	**Decisions made without a meeting since the last meeting** The Committee received a report on decisions taken without a meeting since the last meeting *(See R1 of the Committee reports).*
5.	**Project Management**
5.1.	**Client Brief** The Committee received a report on client brief for trailing a new way of running Student Group committees *(see R2 of the Committee reports).*

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	The Committee discussed the proposed project and noted that Student Groups might be resistance to moving from individual role responsibility to collective responsibility as a committee.
	The Committee asked the following questions:
	• How would the Student Groups for the trial be chosen?
	• Would the trial contain a mixture of different Student Groups from across The SU?
	• Would all Student Groups be given a choice at the end of the trial on whether to adopt the new Student Groups model or stay as they are?
	• How would workload be monitored to ensure that individual committee members don't end up doing all the work?
	The SU Activities Officer explained that many of these questions still needed to be worked through with the project group but that at this point they were only asking if the committee would approve the trial to go ahead. They also noted that this was a time sensitive project as ideally, they needed to begin the trial alongside the committee elections.
	The Committee approved this project to proceed.
5.2.	*(The Chief Executive joined the meeting at this point)*
	The Committee received a report on client brief for Women in Leadership conference *(see R3 of the Committee reports)*.
	The Committee discussed the client brief and the President answered questions on the budget and the diversity of speakers that would be attending the conference.
	The Committee approved the project to proceed and agreed that a business case was not necessary.
5.3.	**Ongoing monitoring of projects**
	The Committee noted the report on ongoing projects within The SU *(See R4 of the Committee reports)*.
6.	**Any other business**
	The following item had been previously identified for discussion:
	1) Doctorial Students and Officer elections
	The Postgraduate Officer introduced and explained the background behind this item. A doctoral student interested in running for the Postgraduate Officer role had asked whether this could be done part-time so they could continue their research.
	The Committee noted that there had been cases in the past where doctoral students had pulled out of elections because they did not want to fully suspend their studies. The issue was that for doctoral students in the middle of their studies they might be risking their future careers by standing.
	The Committee discussed the possibility of a part time Officer role with a staff member paid specifically to support them and noted the following concerns:
	• it might impact on other Officers if they end up with an increased workload as a result;
	• would a person going for the role part time be as committed as person going for it full time?;

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	• would a part time option be available for all students and all Officer roles or just the doctoral students and the Postgraduate Officer role? The Chief Executive noted that the fact that a doctoral student had approached The SU to ask this question showed that they were making positive progress in reaching out to this student community. They expressed the belief that the current Postgraduate Officer had played a big part in this. The Committee agreed that at this time they could not approve a part time Officer role but decided that the Postgraduate Co-ordinator should conduct research into this to see how other Student Unions tackle this issue. **ACTION: Postgraduate Co-ordinator to conduct research into doctoral students' participation in Officer elections at other Student Unions.**

The meeting ended at 10.15am.

Item number	Action
6	Postgraduate Co-ordinator to conduct research into doctoral students' participation in Officer elections at other Student Unions.

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